



P.O. Box 352 • 150 S. Bridge St. • Markesan, WI 53946 • P: (920) 398-3031 • F: (920) 398-3991

CITY OF MARKESAN COMMON COUNCIL

Markesan City Hall

August 9, 2016
7:00 p.m.

AGENDA

1. Preliminaries
 - 1.1 Call to Order
 - 1.2 Roll Call by the Clerk-Treasurer
 - 1.3 Citizen's Comments
2. Approval & Review of Minutes, Reports & Correspondence
 - 2.1 Approve Common Council Minutes – July 12, 2016
 - 2.2 Police Report & Schedule
 - 2.3 Streets, Building & Utilities Minutes – August 2, 2016
 - 2.4 Public Property & Health Minutes – August 4, 2016
 - 2.5 Finance, Personnel & Safety – June 30 & July 28 (Committee of the Whole) and August 4, 2016
 - 2.6 Markesan Library Board Minutes – June 16, 2016
3. Approval of Claims:
 - 3.1 City Checks #33522-33559, Electronic Payments #EFT 0326-0342, Direct Deposits #1034-1078, and Utility Checks #11675-11690,
 - 3.2 File Treasurer's Report for Audit
4. New Business
 - 4.1 City Hall Council Chamber Air Conditioning Repair, \$1940
 - 4.2 Replacement of Individual Business Signs on Industrial Park Sign
 - 4.3 Cancellation of Blue Skies & Lullabies Child Care Lease Renewal
 - 4.4 General Engineering Contract for 2017 Road and Water/Sewer Projects
 - 4.5 Approval of Soda Water License for the period ending June 30, 2017: Sandy's Diner
 - 4.6 Approval of Operator's License for the period ending June 30, 2017: Judith Kruszewski, Michael Reyna
5. Schedule Future Meetings and Agenda Items
6. Adjournment

The Common Council welcomes all visitors to listen & observe, but only Council members & those invited to speak will be permitted to do so, except during any posted Public Hearing. Citizen's Comments is where any citizen may comment on an issue, but the Council may only listen and may not reply to or address the issue unless it is an item on the agenda.

Any person requiring special assistance to participate in this meeting should contact the Clerk-Treasurer at 398-3031 at least 24 hours prior to the meeting so appropriate accommodations can be made.

Posted: Markesan State Bank City Hall
Farmers State Bank Post Office
www.markesanwi.gov

Dated August 5, 2016
Lavonne Athorp, Clerk-Treasurer

CITY OF MARKESAN COMMON COUNCIL

July 12, 2016

MINUTES

1. Preliminaries

- 1.1 Meeting was called to order by Mayor Rich Slate at 7:15pm.
- 1.2 Present were Ald. Abendroth, Ald. Henke, Mayor Slate, Ald. Thiem, Ald. Triemstra, and Clerk-Treasurer Athorp. Ald. Bieszki and Ald. Zastrow were absent. Also present was Scott Mundro, and two citizens.
- 1.3 During citizen's comments, Amanda Toney, candidate for Green Lake County Treasurer, addressed those present, introducing herself and giving background on her qualifications for County Treasurer.

2. Approval & Review of Minutes, Reports & Correspondence

- 2.1 After review, motion Abendroth/Triemstra to approve the June 14, 2016, Common Council minutes as presented; carried 4-0.
- 2.2 - 2.6 After review of all items, motion Triemstra/Thiem to approve the June Police Report & July Schedule; Public Property & Health minutes of July 5, 2016; and Streets, Building & Utilities minutes of July 5, 2016; and the Board of Review minutes of June 7, and June 28, 2016, as presented; and to accept the Markesan Library Board minutes of May 19, 2016; carried 4-0.

3. Approval of Claims:

- 3.1 The Finance, Personnel & Safety Committee reviewed City and Utility checks and recommended approval to the Council. Motion Henke/Abendroth to approve the following vouchers as presented: City Checks #33466-33521, electronic payments #EFT 310-325, and direct deposits #268-269 in the amount of \$158,220.44, and Utility Checks #11653-11674 in the amount of \$34,046.45; carried 4-0 on a roll call vote.
- 3.2 After review, by consensus the June 2016 Treasurer's Report was filed for audit.
- 3.3 The 2015 Audit Report was received from the auditor. It was reviewed and placed on file.

4. New Business.

- 4.1 Following discussion, motion Abendroth/Thiem to approve a bid from Longsine Painting for \$9000 for dome cover painting; carried 4-0 on a roll call vote.
- 4.2 Following discussion, motion Thiem/Triemstra to approve replacement of a lawn mower from Power Sports for \$13,400; carried 4-0 on a roll call vote.
- 4.3 Following discussion, motion Triemstra/Abendroth to approve a six month lease renewal for Blue Skies & Lullabies Child Care; carried 4-0.
- 4.4 Following discussion, motion Henke/Triemstra to issue a soda water license to Avalon Precision Metalsmiths for the period ending June 30, 2017; carried 4-0.
- 4.5 Upon review, motion Abendroth/Thiem to grant an operator's license to Dennis Triemstra for the period ending June 30, 2016; carried 3-0-1, with Triemstra abstaining.

5. **Schedule Future Committee Meetings and Agenda Items.** The following meetings were scheduled: Finance Committee of the Whole (employee handbook review), July 28, 2016, 7:30pm (depending on Ald. Bieszki's availability); Streets, Building & Utilities – Aug. 2 or 4, 2016, 7:00pm (depending on General Engineering's availability); Public Property & Health – Aug. 2, 2016, 7:00pm; Finance, Personnel & Safety Committee, Aug. 4, 2016, at 7:30pm. The Council requested the following items be placed on a future agenda: cell tower lease offer on Finance agenda.

6. **Adjournment.** Motion Triemstra/Thiem to adjourn; carried 4-0. The meeting adjourned at 7:41pm.

Respectfully submitted,

Lavonne Athorp, City Clerk-Treasurer



P.O. Box 352 • 150 S. Bridge St. • Markesan, WI 53946 • P: (920) 398-2121 • F: (920) 398-8127

Markesan Police Department
William A. Pflum, Chief of Police

Finance, Personnel and Public Safety Committee
Presented on August 4, 2016

July 2016

Agenda:

- 1. Golf Carts on City Streets**

Appendix:

- 1. Ordinance #355-60-Low Speed Vehicles**

1. Golf Carts on City Streets

This department has been notified that several golf carts have been seen on city streets in the past month. This department hasn't witnessed this yet nor has this department received any citizen complaints of the golf carts causing trouble on the streets.

Rather, a couple of people have inquired if golf carts are allowable modes of transportation on city streets. It appears at this time according to city ordinance 355-60, that golf carts are not allowable.

This department is just seeking clarification if the city wishes to revisit that section and possibly include golf carts as allowable low speed vehicles or to leave the ordinance as it is currently written in #355-60.

City of Markesan, WI
Friday, July 29, 2016

Chapter 355. Vehicles and Traffic

Article XIV. Low-Speed Vehicles

[Added 6-12-2012 by Ord. No. 226]

§ 355-60. Definitions.

As used in this article, the following terms shall have the meanings indicated:

LOW-SPEED VEHICLE (LSV)

A self-propelled motor vehicle that conforms to the definition and requirements for low-speed vehicles as adopted in the Federal Motor Vehicle Safety Standards for "low-speed vehicles" under 49 CFR 571.3(b) and 571.500. Electric golf carts are excluded from the definition of a LSV.

§ 355-61. Standards.

LSVs shall have four wheels, shall have a speed range of at least 20 miles per hour on paved surfaces; and shall have a gross vehicle weight at rest of less than 2,500 pounds. LSVs shall meet the general test conditions under 49 CFR 571.500⁵⁶, and shall have all of the following items of equipment:

- A. Headlamps;
- B. Front and rear turn signals;
- C. Stop lamps;
- D. Reflex reflectors: one red on each side as far to the rear as practicable, and one red on the rear;
- E. An exterior mirror mounted on the driver's side and either an exterior mirror on the passenger side or an interior rear-view mirror;
- F. Parking brake;
- G. A windshield that conforms to the requirements of the Federal Motor Vehicle Safety Standard on glazing materials (49 CFR 571.205);
- H. A vehicle identification number (VIN) that complies with federal law (49 CFR 565); and
- I. A Type 1 or Type 2 seatbelt assembly conforming to 49 CFR 571.209, and Federal Motor Safety Standard No. 209, for each designated seating position.

§ 355-62. Permitted uses.

Individuals may operate a LSV on any street or roadway within the jurisdictional limits of the City of Markesan that has posted speed limits of 35 miles per hour or less.

§ 355-63. Permitted operators.

Any person operating a LSV within the jurisdictional limits of the City of Markesan shall hold a valid Wisconsin driver's license.

§ 355-64. Enforcement.

The penalty provisions and enforcement of this article regulating the operation and use of low-speed vehicles within the City of Markesan shall be pursuant to Articles **XVI** and **XVII** of this chapter.

**Streets, Building, & Utilities
Committee Markesan City Hall
August 2, 2016**

Call to Order: Meeting called to order by Chair Henke at 7:00 p.m.

Roll Call: By sign in.

Citizen's comments: See Public Information Session information

Public Information Session for 2017 Road and Water/Sewer Projects: A number of citizens attended the meeting to learn more about the proposed projects. Citizens were asked to sign in as they entered the meeting. Chair Henke introduced the meeting as an informational session with Martin Hansen, Anthony Doro for the City and Jerry Foellmi from General Engineering available to provide information and answer questions. Jerry reviewed all three projects, displaying maps and providing detailed information about the projects. Citizens asked a number of questions about tree removal, project timing, citizen related costs, access during the projects, and these items:

- Are sidewalks on Park Street necessary
- Reconsider the widening of John Street (and tree removal)
- Issues in the John Street rural area and water off the fields and other options
- Preference for option 1 for High Street

Public Works Report:

Motion by Mayor Slate/Ald. Abendroth to submit an invoice to the Village of Friesland for 6 hours of assistance following the wind storm. Motion carried.

Water and Sewer Department Report: Tony reported that he is filing the application for the water rate increase.

Old Business:

- **2017 Street/Utility Project Updates:** The Mayor will follow up with Tony, Martin, and the appropriate parties on the Mathweg Property relating to the High Street project. The committee will plan another public meeting in September to discuss the John Street, West Vista, Park and Willow Court projects. The High and Water Street projects will be discussed in October. Affected residents will be advised of the meetings.

New Business: No new business

Review Land Use Permits: Land use permit binder was available for review.

Adjournment: Motion Ald. Abendroth/Ald. Thiem to adjourn; motion carried. Meeting adjourned at 9:13 p.m.

Public Property & Health Committee Minutes

August 5, 2016

Meeting was called to order at 7:00pm

Roll call by sign-in

Citizen's comments:

- None – left open.

Public Works Report:

- Council Chamber Air Conditioning Repair – Martin said a new unit will cost 6670.00 and just replacing the compressor will cost 1940.00. Motion by Ald. Bieszki to go with the replacement compressor; 2nd by Mayor Slate. Motion carried: 4-0
- Use of City Dumpster for Circus, Aug 16, 2016 – Motion by Mayor Slate to allow the use of the City dumpster for the circus; 2nd by Ald. Triemstra. Motion carried: 4-0

Old Business:

- Chickens in Residential Zoning – Mr. Hilke brought some additional information from ordinances from surrounding communities. Mayor Slate was concerned that the information didn't cover enough and asked that Mr. Hilke go back and look at more ordinances and develop one and propose it to at the next meeting. No action taken.

New Business:

- Industrial Park Sign, Request for New Placards for Existing Sign – KT Service Center & CWS – Motion by Mayor Slate for Martin to get prices for replacement signs, including difference in price for CWS request of different size font, etc. Will try to have information by City Council meeting; 2nd by Ald. Bieszki. Motion carried: 4-0
- Request to Place Temporary Sign in Industrial Park, KT Service Center – Chief Pflum volunteered to reach out to his DOT contact to see what is allowed/not allowed regarding temporary signage and will report back. No action taken.
- Cancellation of Blue Skies & Lullabies Child Care Lease Renewal – Would like to be done 8/22. Motion by Ald. Bieszki to accept the cancellation letter; 2nd by Ald. Triemstra. Motion carried: 4-0. Motion by Ald. Bieszki to have Martin do a walkthrough before the return of the security deposit; 2nd by Mayor Slate. Motion carried: 4-0

Adjournment:

- Motion to adjourn at 7:44pm by Ald. Triemstra; 2nd by Mayor Slate. Motion carried: 4-0

Respectfully Submitted by Chair Stephanie Zastrow

Finance, Personnel and Safety Committee of the Whole

Minutes

June 30, 2016

Call to Order: Meeting called to order at 7:05pm by Chair Steve Bieszki.

Roll Call: By sign in. Present were Ald. Abendroth, Ald. Bieszki, Ald. Thiem, Mayor Slate, Chief Pflum, and Clerk-Treasurer Athorp.

Citizen's Comments: None

Old Business

- **Working Meeting to Review Employee Handbook:** The Committee reviewed sections 6 and 7 of the draft Employee Handbook. Section 6: Benefits was reviewed and several changes were suggested. Clerk-Treasurer Athorp was asked to check into the costs for an Employee Assistance Program. Minor changes were made to the expense & travel reimbursement deadlines. Changes were also suggested for Section 7: Employee Conduct. In reviewing electronic communication guidelines for employees, Motion Ald. Abendroth / Ald. Thiem that City email addresses should be issued to all pertinent employees and Council members by Sept. 1, 2016, and that everyone issued such an address should be using it by Jan., 1, 2017; motion carried 4-0. The role for department heads in employee discipline procedures was clarified, noting that they may provide verbal discipline, however, other types of discipline require consultation with the Mayor, the Personnel Committee, and/or the City Attorney. Clerk-Treasurer Athorp was asked to find examples of Hearing Officer qualifications, to possibly amend our grievance procedure. A few other minor changes were made throughout.

Adjournment: Motion by Ald. Abendroth/Mayor Slate to adjourn. Motion carried. Meeting adjourned at 8:42pm.

Submitted by Clerk-Treasurer Lavonne Athorp

Finance, Personnel and Safety Committee of the Whole

Minutes

July 28, 2016

Call to Order: Meeting called to order at 7:00pm by Chair Steve Bieszki. Motion Ald. Abendroth/Mayor Slate to approve the agenda; motion carried 5-0 (Ald. Henke arrived after the vote)

Roll Call: By sign in. Present were Ald. Abendroth, Ald. Bieszki, Ald. Henke, Ald. Triemstra, Ald. Zastrow, Mayor Slate, Chief Pflum, and Clerk-Treasurer Athorp. Ald. Thiem arrived at 7:30pm.

Citizen's Comments: None

Old Business

- **Working Meeting to Review Employee Handbook:** The Committee reviewed sections 8 and 9 of the draft Employee Handbook. Section 8: Employee Safety & Wellness was reviewed and several changes were suggested. The Committee added an annual review of driving records for employees driving City vehicles. The section regarding smoking was amended to include restrictions on all tobacco products. Following discussion regarding a weapons policy, the Committee asked Clerk-Treasurer Athorp to check with insurance and other communities for other examples. A few other minor changes were made. Only minor changes were suggested for Section 9: Separation of Service.

Adjournment: Motion by Ald. Abendroth/Ald. Triemstra to adjourn. Motion carried. Meeting adjourned at 7:58pm.

Submitted by Clerk-Treasurer Lavonne Athorp

Finance, Personal & Safety Committee
Markesan City Hall
August 4, 2016
Minutes

Call To Order: By Chair Bieszki at 7:47 pm

Roll Call: By Sign in Sheet:

Citizen's Comments: None

Emergency Management Report: None

Police Report and Schedule:

Golf Carts on City Streets: Open Discussion. Golf carts are not allowed on roadways per City Ordinance. The Police Department will educate golf cart drivers as they see them.

Old Business:

2017 Streets/ Utilities Project Financing: Open discussion. No Action.

Clerk - Treasurer's Report:

Review of 2016 Financials and 2017 Budget Preparations: Open discussion. The Committee directed the City Clerk-Treasurer will look into fund balance policies for the next meeting.

Delinquent Personal Property Taxes: The list was reviewed we will continue to work on collecting.

Update on Conversion to QuickBooks: Everything is moving forward and QuickBooks is being used.

Update on Request for Proposal for New Auditor: Open Discussion. Motion by Mayor Slate, 2nd Ald. Zastrow to request from Bob Nenahlo an answer as to if he will continue to do the City Audit with a date no later than September 1, 2016. Motion Carried.

Quarterly Employee Leave Report: Is in the packet, no action.

New Business:

Cell Tower Lease Easement Purchase Offer, Landmark Dividend: Open Discussion. Motion by Mayor Slate, 2nd Ald. Abendroth to turn down the offer. Motion Carried.

Corn Roast Budget and City of Markesan Contribution: Motion by Ald. Henke, 2nd Ald. Zastrow for the City to Donate \$500.00 to the corn roast. Motion Carried. Motion by Ald. Henke, 2nd Ald. Abendroth to approve the budget with \$865.00 coming from Events Committee donated funds. Motion Carried.

Review and approval of Vouchers Payable: Motion Ald. Henke, 2nd Mayor Slate to approve of Vouchers Payable. Motion Carried.

Adjournment: 9:16 pm. Motion for Adjournment Ald. Abendroth, 2nd Ald. Zastrow. Motion Carried.

Markesan Public Library
Board of Trustees
Minutes June 16, 2016

- I. Call to order: Jo Hendee called the meeting to order at 4:16, standing in for Pres. Stegeman, who was excused. Trustees present: Nancy Kirst, Beth Kazda, Jo Hendee, Rachel Nitz, and Director Hazlewood. Jamie Jahnke was also present as a new board member. Jo Hendee had been appointed by the school superintendent, Duane Bark, to act as his representative. Moderow and Thiem were absent.
- II. Approval of Agenda: **Kirst/Kazda motioned to put Officer Will Pflum first on the agenda to discuss security cameras and to approve the amended agenda. Motion carried.**
- III. Approval of Minutes: **Nitz/Kazda moved to approve the minutes from May 19, 2016. Motion carried.**
- IV. Input from Public: None
- V. Financial Reports: **Kirst/Nitz moved to approve the bills. Motion carried.** Renewal of the CD at Farmers State Bank is on hold until a new Treasurer is elected.
- VI. President's Report: None
- VII. Director's Report: 1. A donation of \$1,000 has been received from the Mae Abendroth family. Suggestions on how to use the money were presented. No decision was made. 2. Trustee information was circulated and reviewed for accuracy. 3. Library summer program activities were presented. The Library had an entry in the June Dairy Days' parade.
- VIII. Old Business:
 - Health Insurance for the Director. City Clerk Lavonne Thorp provided answers to questions posed by President Stegeman in her May 19th letter intended for the Public Property Committee. **Nitz/Kazda motioned to resend the original May 19th letter to the Public Property Committee with questions in regard to City health insurance practices for their consideration. Motion carried.**
 - Director evaluations need to be returned to the President before the July meeting.
 - Security Cameras. Quotes received from three different providers were reviewed. Discussion indicated that the Library would ask the City to pay 50% of the cost. **Nitz/Kazda made a motion to accept the bid from Quick Technologies if the City agrees to pay half. Motion carried.**
- IX. New Business:
 - Elections. **Kirst/Hendee motioned to approve the following slate of officers for the coming year: Molly Stegeman/President, Rachel Nitz/Vice President, Beth Kazda/Treasurer, James Jahnke/Secretary. Motion carried.**
 - Stipulation Letter from the Markesan State Bank and the Markesan Public Library Board of Trustees to the Circuit Court. The letter was reviewed; no motion was necessary.

Nitz/Kirst motioned to adjourn the meeting at 5:25. Motion carried. The next meeting will be July 21, 2016.

Respectfully submitted, Nancy Kirst, Secretary

Director's Report – July 2016

We finished the Summer Library Program with a small bowling party. Unfortunately, only four children and their parents were able to attend due to other commitments. Interestingly, it was the very last event at Prairie Lanes as the building has been sold and will no longer be a bowling alley. Clyde Olsen graciously did not charge us for the cost of bowling, shoes, pizza and pop.

The Library will be helping with Augustfest (a.k.a. Corn Roast) on Friday, August 12, starting at 4:30. We will be running the childrens' games: corn hole toss, water balloon races, pick a duck, as well as a few others. The chamber will help fund the prizes. Not all of our staff will be available that day so we are hoping to find some volunteers. We are hoping to borrow a couple of tents for shade which can be easily put up. If you have access to a tent or are able to help with a game, please let me know.

We are going to try something new with Augustfest, a Fruit and Vegetable Carving Contest. We will have an introductory workshop the week before. I will ask for donations of surplus fresh fruit and garden vegetables. People may come that morning to get what they need or use their own produce. The carved produce must be at the Library between 3:00 and 4:00 in a 9 x 13 pan or smaller. People will vote for their favorite carving with money which will go to the food pantry. The top three artists with the most money will win \$15, \$10 and \$5 in Chamber Cash. All the remaining fresh produce will be distributed by the food pantry volunteers.

At the meeting I should have the start of the 2017 budget request. The county funding is preliminary and may change. But since the total reimbursement to all the county libraries is less than last year, we are hopeful that it will not be reduced further.

I have continued to work on finding someone to look at the roof line under the gutter where there is a rotting section. I hope that I will have an estimate at the time of the board meeting.

Jamie Jahnke was able to attend the City Public Property Committee meeting when health insurance for the director was on the agenda. Also on the same agenda was the letter from May 2016 asking about the policy for health insurance for city employees. I have not had any reply to the letter. Jamie will give a full report at the board meeting.

The new treasurer, Beth Kazda, and I were able to get together for a training session on how to prepare the finance report. We had stacks of folders strewn around the table as we looked at all the different areas we keep records: checking and savings accounts, cds, investments, funding sources, chart of accounts for both income and expenses, deposits, spread sheets, etc. I admit I was surprised at the volume of folders I had to gather and it was overwhelming trying to explain all the different details and procedures going into the record keeping.

Due to a variety of other commitments, the book club was not able to meet in June. We decided to discuss the June selection, "The Girls of Atomic City" by Denise Kiernan, and also the July selection at the July meeting. For July we read "Burial Rites" by Hannah Kent. It is the fiction account of the final days of a young woman accused of murder in Iceland in 1829. The author "incorporates her impressive research into the historical event while giving life to these historical figures and suspense to their tales." For August we will read "The Silent Wife" by A. S. A. There is talk that this thriller will be made into a movie.

Lucy Hazlewood
Library Director

August 4, 2016

TO: CITY CLERK-TREASURER

FROM: FINANCE, PERSONNEL & SAFETY COMMITTEE

Please be advised we have reviewed the following vouchers, found them to be in order, and recommend to the Common Council that authorization for payment be approved:

CITY CHECKS: #33522-#33559	\$ 48,361.59
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DD #1034-1078	\$ 28,547.47
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EFT #326-342	\$ 25,436.50
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TOTAL	\$ 102,345.56
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UTILITY CHECKS: #11675-#11690	\$ 39,021.11
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EFT # n/a	\$ -
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TOTAL	\$ 39,021.11
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With the exception of:

_____	_____	_____
_____	_____	_____

Signed:



City of Markesan Voucher List

July 6 through August 2, 2016

Num	Date	Name	Memo	Original Amount
EFT-0326	07/06/2016	EMPLOYEE BENEFITS CORPORATION	HRA Reimb	-747.22
EFT-0327	07/12/2016	EMPOWER RETIREMENT (WDC)	Def Comp	-30.00
EFT-0328	07/12/2016	INTERNAL REVENUE SERVICE	7/8/16 Payroll taxes	-4,365.41
EFT-0329	07/12/2016	EMPLOYEE BENEFITS CORPORATION	HRA reimbursement	-83.22
EFT-0330	07/15/2016	WISCONSIN DEPT. OF REVENUE	7/8/16 State withholding	-713.44
EFT-0331	07/19/2016	EMPLOYEE BENEFITS CORPORATION	HRA Reimb	-53.00
EFT-0332	07/20/2016	EMPLOYEE BENEFITS CORPORATION	HRA Reimb	-25.00
EFT-0333	07/21/2016	EMPLOYEE BENEFITS CORPORATION	HRA Reimb	-3.00
EFT-0334	07/22/2016	EMPLOYEE BENEFITS CORPORATION	HRA Reimb	-50.00
EFT-0335	07/26/2016	EMPLOYEE BENEFITS CORPORATION	HRA Reimb	-30.00
EFT-0336	07/26/2016	EMPOWER RETIREMENT (WDC)	Def Comp	-30.00
EFT-0337	07/28/2016	INTERNAL REVENUE SERVICE	7/22/16 Payroll taxes	-4,153.49
EFT-0338	07/29/2016	WISCONSIN DEPT. OF REVENUE	7/22/16 State withholding	-723.97
EFT-0339	07/29/2016	WRS (Wisconsin Retirement System)	WRS Contributions	-4,987.95
EFT-0340	07/29/2016	EMPLOYEE BENEFITS CORPORATION	HRA Reimb	-54.00
EFT-0341	08/01/2016	DELTA DENTAL OF WISCONSIN	Aug 2016 Premium	-294.69
EFT-0342	08/01/2016	AETNA INSURANCE	Aug 2016 Premium	-9,333.65
Total Electronic Payments				-25,678.04
DD1034	07/08/2016	Athorp, Lavonne M	Direct Deposit	-1,288.54
DD1035	07/08/2016	Butner, Bonny	Direct Deposit	-167.55
DD1036	07/08/2016	Chisnell, Gerald	Direct Deposit	-138.52
DD1037	07/08/2016	Doro, Anthony	Direct Deposit	-1,439.11
DD1038	07/08/2016	Glover, Valerie	Direct Deposit	-66.21
DD1039	07/08/2016	Hansen, Martin	Direct Deposit	-1,270.95
DD1040	07/08/2016	Hazlewood, Lucy	Direct Deposit	-840.28
DD1041	07/08/2016	Heberer, Jeffrey	Direct Deposit	-1,120.86
DD1042	07/08/2016	Heiling, Rachel	Direct Deposit	-560.91
DD1043	07/08/2016	Jobs, Kristine	Direct Deposit	-169.31
DD1044	07/08/2016	Krohn, Bobby	Direct Deposit	-727.16
DD1045	07/08/2016	McLean, Cody	Direct Deposit	-1,155.68
DD1046	07/08/2016	Nelson, Ryan	Direct Deposit	-710.43
DD1047	07/08/2016	Pflum, William	Direct Deposit	-1,547.61
DD1048	07/08/2016	Roberts, Thomas	Direct Deposit	-816.88
DD1049	07/08/2016	Schierenbeck, Rose	Direct Deposit	-90.50
DD1050	07/08/2016	Stellmacher, Nancy	Direct Deposit	-322.73
DD1051	07/08/2016	Watry, Philip	Direct Deposit	-888.32
DD1052	07/08/2016	Weber, Bobbi Jo	Direct Deposit	-78.96
DD1053	07/08/2016	Wopat, Amy	Direct Deposit	-34.17
DD1054	07/08/2016	Zelenko, Valentina	Direct Deposit	-95.25
DD1055	07/08/2016	Kennedy, Daniel	Direct Deposit	-232.73
DD1056	07/08/2016	Lainberger, Kevin	Direct Deposit	-169.56
DD1057	07/08/2016	Philppen, Henry	Direct Deposit	-141.29
DD1058	07/08/2016	Slate, Rich	Direct Deposit	-461.75

City of Markesan

Voucher List

July 6 through August 2, 2016

Num	Date	Name	Memo	Original Amount
DD1059	07/22/2016	Athorp, Lavonne M	Direct Deposit	-1,289.89
DD1060	07/22/2016	Butner, Bonny	Direct Deposit	-19.47
DD1061	07/22/2016	Chisnell, Gerald	Direct Deposit	-69.27
DD1062	07/22/2016	Doro, Anthony	Direct Deposit	-1,442.52
DD1063	07/22/2016	Glover, Valerie	Direct Deposit	-113.16
DD1064	07/22/2016	Hansen, Martin	Direct Deposit	-1,272.82
DD1065	07/22/2016	Hazlewood, Lucy	Direct Deposit	-1,046.00
DD1066	07/22/2016	Heberer, Jeffrey	Direct Deposit	-1,121.95
DD1067	07/22/2016	Helling, Rachel	Direct Deposit	-597.75
DD1068	07/22/2016	Jobs, Kristine	Direct Deposit	-227.82
DD1069	07/22/2016	Krohn, Bobby	Direct Deposit	-136.89
DD1070	07/22/2016	McLean, Cody	Direct Deposit	-1,164.26
DD1071	07/22/2016	Nelson, Ryan	Direct Deposit	-756.02
DD1072	07/22/2016	Pflum, William	Direct Deposit	-1,557.01
DD1073	07/22/2016	Roberts, Thomas	Direct Deposit	-817.23
DD1074	07/22/2016	Schierenbeck, Rose	Direct Deposit	-58.88
DD1075	07/22/2016	Stellmacher, Nancy	Direct Deposit	-380.39
DD1076	07/22/2016	Watry, Philip	Direct Deposit	-987.20
DD1077	07/22/2016	Weber, Bobbi Jo	Direct Deposit	-135.09
DD1078	07/22/2016	Wopat, Amy	Direct Deposit	-23.48
Total Direct Deposits				-27,852.26
33522	07/11/2016	COLHOUER RAY	Brownells Buttstock Kit	-79.94
33523	07/11/2016	REFUNDS	Facility Rental Refund-Little Green Lake PRD	-170.00
33524	07/19/2016	ALLIANT ENERGY/WP&L	June-July 2016 Electric Bills	-3,892.13
33525	07/19/2016	VERIZON WIRELESS	June-July 2016 Cell Phone	-128.89
33526	07/19/2016	WE ENERGIES	June-July 2016 Gas Bills	-74.04
33527	07/22/2016	GREEN LAKE COUNTY CLERK	2016 Dog licenses	-786.00
33528	07/25/2016	PRE-EMPLOYMENT FUND		-76.92
33529	07/25/2016	LANDMARK SERVICES COOPERATIVE	June 2016 Fuel	-933.44
33530	07/25/2016	SHELL FLEET PLUS	June 2016 Fuel	-349.59
33531	07/25/2016	WELLS FARGO REMITTANCE CENTER	Ink / Amazon/Galls/Walmart/WMCA/Google	-685.93
33532	07/28/2016	DEAN HEALTH PLAN	Braun Health Insurance (final payment)	-908.01
33533	07/28/2016	FARMERS STATE BANK	Fire Truck Loan Payment	-9,350.40
33534	08/02/2016	BALLWEG IMPLEMENT	Oil Filter	-48.41
33535	08/02/2016	BERGEMANN'S AUTOCARE	2014 Explorer / Tire Repair - Right Front	-41.06
33536	08/02/2016	BERLIN JOURNAL NEWSPAPERS	Public Test / Absentee Ballot/Council minutes	-474.45
33537	08/02/2016	CAREW CONCRETE & SUPPLY	Storm Sewer Repair	-495.25
33538	08/02/2016	CHRIS' FLORAL & GIFTS	2016 JDD Flowers	-88.00
33539	08/02/2016	CITY OF MARKESAN-PETTY CASH	Postage	-13.17
33540	08/02/2016	COMMAND CENTRAL	Battery Replacement	-80.00
33541	08/02/2016	EARTHWISE RECYCLING, LLC	Annual pick up of e-cycle items	-1,160.00
33542	08/02/2016	FASTENAL COMPANY	Misc. Supplies	-9.95
33543	08/02/2016	GENERAL ENGINEERING CO., INC.	2017 Street & Utility project/inspections	-13,506.42
33544	08/02/2016	GRAND RIVER FIRE DISTRICT	50% Annual Fire District Budget/June 2016 Incide	-11,310.75

City of Markesan Voucher List

July 6 through August 2, 2016

Num	Date	Name	Memo	Original Amount
33545	08/02/2016	GREEN LAKE COUNTY TREASURER	Calcium Chloride/Spillman 2016 Annual Fee	-680.66
33546	08/02/2016	KT SERVICE CENTER	Squad A/C & Spark Plug repair/oil change	-766.56
33547	08/02/2016	LEHNER LAW OFFICE	July 2016 Legal Services	-484.54
33548	08/02/2016	MARKESAN CHAMBER OF COMMERCE	Discover Wisconsin (3rd & final pymt)	-700.00
33549	08/02/2016	MARTIN HANSEN	Fleet Farm Reimb (Shop Supplies)	-86.37
33550	08/02/2016	MCLEAN CODY	Aug 2016 Cell Phone Reimb	-15.00
33551	08/02/2016	MID-AMERICAN RESEARCH CHEMICAL	Stainless Steel Wipes	-69.36
33552	08/02/2016	MID-STATE SUPPLY	Storm Drains	-477.39
33553	08/02/2016	PHILIPWATRY	Aug 2016 Cell Phone Reimb	-15.00
33554	08/02/2016	TED'S PIGGLY WIGGLY	JDD	-12.48
33555	08/02/2016	TOM ROBERTS	Aug 2016 Cell Phone Reimb	-15.00
33556	08/02/2016	US POSTMASTER	Postage (2 Rolls)	-94.00
33557	08/02/2016	WI DEPARTMENT OF JUSTICE	3rd Qtr TIME Access	-192.00
33558	08/02/2016	WILLIAM A. PFLUM	Aug 2016 Cell Phone Reimb/key copies	-18.76
33559	08/02/2016	COMPLETE OFFICE OF WISCONSIN	Calendar / Paper Towels	-71.72
Total Check Payments				-48,361.59
TOTAL PAYMENTS				-101,891.89

Markesan Utilities Voucher List

July 6 through August 2, 2016

Num	Date	Name	Memo	Original Amount
11675	07/14/2016	LONGSINE'S PAINTING	Re-painting of 3 dome covers	-9,500.00
11676	07/19/2016	ALLIANT ENERGY/WP&L	June-July 2016 Electric Bills	-3,378.96
11677	07/19/2016	WE ENERGIES	June-July 2016 Gas Bills	-24.90
11678	07/25/2016	AL-WIN ENTERPRISE LLC	Hitch Repair	-195.00
11679	07/25/2016	LANDMARK SERVICES COOPERATIVE	June 2016 Fuel	-88.98
11680	07/26/2016	US POSTMASTER	Stamps for past due bills	-34.00
11681	07/26/2016	MARKESAN, CITY OF	July 2016 PR Reimb	-10,081.11
11682	07/29/2016	MARKESAN, CITY OF	June-July 2016 Expense Reimb	-13,972.88
11683	08/02/2016	DAVID PRILL	Appliance Parts Pros.com	-12.50
11684	08/02/2016	GENERAL ENGINEERING CO., INC.	WWTP-WPDES Permit Compliance for Phosphorus	-882.25
11685	08/02/2016	HD SUPPLY WATERWORKS, LTD	Parts	-212.82
11686	08/02/2016	JEFFREY HEBERER	Aug 2016 Cell Phone Reimb	-15.00
11687	08/02/2016	KINAS EXCAVATING, INC.	Dig for waterline repair & repair curb box	-517.50
11688	08/02/2016	MARKESAN-PETTY CASH	Postage	-21.90
11689	08/02/2016	NORTH CENTRAL LABS, INC.	Test Supplies	-37.07
11690	08/02/2016	U.S. CELLULAR	July-August 2016 Cell Phone	-46.24
Total Check Payments				-39,021.11
Total Payments				-39,021.11

City of Markesan
Treasurer's Report Budget vs. Actual
 January through July 2016

	Jan - Jul 16	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
410000 - Taxes				
411100 - City Taxes & Overrun	435,782.80	639,714.00	-203,931.20	68.1%
411200 - TIF Increment	0.00	58,500.00	-58,500.00	0.0%
4114000 - Mobile Home Taxes	1,946.42	2,600.00	-653.58	74.9%
4132000 - PIOLT's	14,450.71	58,000.00	-43,549.29	24.9%
4180000 - Interest on Taxes				
4180100 - Interest in Delinq PP Taxes	90.03			
Total 4180000 - Interest on Taxes	90.03	0.00	90.03	100.0%
Total 410000 - Taxes	452,269.96	756,814.00	-304,544.04	59.8%
4300000 - Intergovernmental Revenues				
4341000 - Shared Revenue	63,192.53	421,283.00	-358,090.47	15.0%
4342000 - Fire Dues	3,151.63	2,800.00	351.63	112.6%
4343000 - Exempt Comp Aid	7,245.00	3,000.00	4,245.00	241.5%
4362100 - Police Training	0.00	750.00	-750.00	0.0%
4353100 - Transportation Aids	49,813.08	66,006.00	-16,192.92	75.5%
4353400 - MSLIP Grants	9,538.34			
4354500 - Recycling Grant	5,945.80	5,880.00	65.80	101.1%
4379100 - EMS (Ambulance) Reimb	0.00	5,000.00	-5,000.00	0.0%
Total 4300000 - Intergovernmental Revenues	138,886.38	504,719.00	-365,832.62	27.5%
4400000 - Licenses & Permits				
4410100 - Alcohol Licenses	2,250.00	2,650.00	-400.00	84.9%
4410200 - Operator's Licenses	1,030.00	1,700.00	-670.00	60.6%
4410300 - Soda Water Licenses	85.00	100.00	-15.00	85.0%
4410400 - Cigarette Licenses	300.00	300.00	0.00	100.0%
4410500 - Other Business Lic.	50.00	120.00	-70.00	41.7%
4410900 - Cable Franchise Fees	600.00	1,200.00	-600.00	50.0%
4420000 - Dog Licenses (City)	638.37	1,050.00	-413.63	60.6%
4430000 - Building Permits	1,435.00	3,500.00	-2,065.00	41.0%
4440000 - Land Use Permits	0.00	250.00	-250.00	0.0%
Total 4400000 - Licenses & Permits	6,386.37	10,870.00	-4,483.63	58.8%
4500000 - Fines, Forfeits & Penalties				
4510000 - Ordinance Violations	6,412.93	5,000.00	1,412.93	128.3%
4510100 - Parking Violations	260.00	500.00	-240.00	52.0%
Total 4500000 - Fines, Forfeits & Penalties	6,672.93	5,500.00	1,172.93	121.3%
4600000 - Public Charges for Services				
4610000 - Clerk-Treas Fees	364.63	500.00	-135.37	72.9%
4610100 - Publication Fees	394.80	400.00	-5.20	98.7%
4621000 - Police Dept Fees	80.00	150.00	-70.00	53.3%
4643500 - Recycle Fees	1,308.22	1,400.00	-93.78	93.3%
4644000 - Weed Control Charges	116.77	300.00	-183.23	38.9%
4654000 - Cemetery Sales	1,000.00	1,500.00	-500.00	66.7%
4672000 - Park Shelter Use	1,015.00	1,400.00	-385.00	72.5%
4674300 - Comm Ctr Use	435.00	700.00	-265.00	62.1%
Total 4600000 - Public Charges for Services	4,712.42	6,350.00	-1,637.58	74.2%
4700000 - Intergov't Charges for Services				
4732100 - School Liason	1,496.33	2,700.00	-1,203.67	55.4%
4734100 - Recycle Ctr-Towns	0.00	12,025.00	-12,025.00	0.0%
4739100 - Crossing Guard Reimb	0.00	5,200.00	-5,200.00	0.0%
Total 4700000 - Intergov't Charges for Services	1,496.33	19,925.00	-18,428.67	7.5%
4800000 - Miscellaneous Revenue				
4811000 - Interest-City Investments	298.42	650.00	-351.58	45.9%
4820000 - Rent-Muni Bldg	7,100.00	12,600.00	-5,500.00	56.3%
4820100 - Rent-Land	1,281.25	2,460.00	-1,178.75	52.1%
4820200 - Rent-Cell Tower	5,854.17	10,000.00	-4,145.83	58.5%
4840900 - Ins Dividends	2,104.00	2,100.00	4.00	100.2%
4850000 - Donations	7,550.00	8,000.00	-450.00	94.4%
4890000 - Exp Reimb-All Types	3,081.87	1,000.00	2,081.87	308.2%
Total 4800000 - Miscellaneous Revenue	27,289.71	36,810.00	-9,540.29	74.1%
4900000 - Other Financing Sources				
4999010 - Sinking Loan Fund	0.00	20,190.00	-20,190.00	0.0%
Total 4900000 - Other Financing Sources	0.00	20,190.00	-20,190.00	0.0%

City of Markesan
Treasurer's Report Budget vs. Actual
 January through July 2016

	Jan - Jul 16	Budget	\$ Over Budget	% of Budget
Total Income	637,694.10	1,361,178.00	-723,483.90	46.8%
Expense				
5100000 - General Government				
5100100 - W&S Expense Reimb	-7,944.38			
5100111 - Accts Rec - W&S Wages	824.84			
5100114 - Accts Rec - W&S Insurance	-4.71			
5100200 - Library Expense Reimb	182.40			
5110111 - Council	0.00	10,250.00	-10,250.00	0.0%
5110211 - Mayor	3,500.00	7,500.00	-4,000.00	46.7%
5111011 - Committees	0.00	800.00	-800.00	0.0%
5130021 - City Atty-General	3,571.25	4,000.00	-428.75	89.3%
5130121 - City Atty-Trial	3,124.29	3,200.00	-75.71	97.6%
5130221 - Legal Fees-Special	75.40			
5131021 - Muni Code Updates	1,856.91	1,000.00	856.91	185.7%
5141011 - Legislative Support-Wages	3,363.93	9,500.00	-6,136.07	35.4%
5141025 - Legislat. Support-Training/Dues	739.37	1,500.00	-760.63	49.3%
5141032 - Legislative Support-Publication	1,961.58	2,000.00	-38.42	98.1%
5142011 - General Admin-Wages	8,058.93	13,000.00	-4,941.07	62.0%
5142021 - General Admin-Outside Services	961.92	2,500.00	-1,538.08	38.5%
5142026 - General Admin-Training/Dues	318.50	900.00	-581.50	35.4%
5142031 - General Admin-Office Supplies	1,765.38	1,475.00	290.38	119.7%
5142033 - General Admin-Mileage	32.78	125.00	-92.22	26.2%
5143011 - Elections-Wages	4,722.46	6,000.00	-1,277.54	78.7%
5143032 - Elections-Publication	91.09	350.00	-258.91	26.0%
5143034 - Elections-Supplies	835.79	1,150.00	-314.21	72.7%
5144011 - Licensing & Permits-Wages	1,192.52	2,600.00	-1,407.48	45.9%
5144031 - Licensing & Permits-Office Supp	28.80	50.00	-23.20	53.6%
5144032 - Licensing & Permits-Publication	172.00	350.00	-178.00	49.1%
5150011 - General Accounting-Wages	6,785.85	13,000.00	-6,214.15	52.2%
5150021 - General Accounting-Outside Serv	1,001.90	2,750.00	-1,748.10	36.4%
5150034 - General Accounting-Supplies	18.35	250.00	-231.65	7.3%
5150521 - Independent Audit	2,800.00	4,200.00	-1,400.00	66.7%
5151011 - Payroll/HR-Wages	3,623.19	6,400.00	-2,776.81	56.6%
5151021 - Payroll/HR-Outside Services	752.19	350.00	402.19	214.9%
5151113 - Medicare (default)	2,918.44	5,241.00	-2,322.56	55.7%
5151213 - Social Security	12,101.92	22,411.00	-10,309.08	54.0%
5151314 - Health Insurance	53,896.18	97,500.00	-43,603.82	55.3%
5151414 - Life Insurance	157.59	575.00	-417.41	27.4%
5151611 - Paid Time Off (PTO)-Wages	21,441.93	0.00	21,441.93	100.0%
5152012 - Wisconsin Retirement System	14,961.38	26,725.00	-11,763.62	56.0%
5153011 - Purchasing-Wages	554.65	1,600.00	-1,045.35	34.7%
5155011 - Property Assessment-Wages	247.57	900.00	-652.43	27.5%
5155021 - Property Ass.-Outside Services	3,186.43	5,700.00	-2,513.57	55.9%
5155032 - Property Assessment-Publication	386.75	150.00	236.75	257.8%
5156111 - Prop Tax Collection-Wages	995.98	2,850.00	-1,854.02	37.0%
5155121 - Prop Tax Collection-Outside Ser	345.44	350.00	-4.56	98.7%
5156006 - Prop & Liability Ins	11,138.19	18,315.00	-7,176.81	60.8%
5156100 - Workers Comp - Calculated	10.19			
5156106 - Workers Comp	7,842.74	10,951.00	-3,308.26	69.8%
5156205 - Employee Bonds	0.00	375.00	-375.00	0.0%
5160011 - Municipal Building-Wages	4,124.67	12,800.00	-8,675.33	32.2%
5160021 - Municipal Building-Outside Serv	705.16	1,800.00	-1,194.84	37.1%
5160022 - Municipal Building-Utilities	11,514.62	23,000.00	-11,485.38	50.1%
5160023 - Municipal Building-Repairs&Supp	3,959.99	6,300.00	-2,340.01	62.9%
Total 5100000 - General Government	194,700.35	332,443.00	-137,742.65	58.6%
5200000 - Public Safety				
5210000 - Law Enforcement				
5210001 - Police Administration				
5210011 - Police Admin-Wages	32,629.21	59,360.00	-26,730.79	55.0%
5210019 - Police Admin-Uniforms	905.74	1,600.00	-694.26	56.6%
5210021 - Police Admin-Outside Services	4,210.99	5,500.00	-1,289.01	76.6%
5210022 - Police Admin-Utilities	1,369.25	2,750.00	-1,380.75	49.8%
5210034 - Police Admin-Supplies	972.20	790.00	182.20	123.1%
Total 5210001 - Police Administration	40,087.39	70,000.00	-29,912.61	57.3%
5211000 - Police Training				
5211011 - Police Training-Wages	3,502.75	9,400.00	-5,897.25	37.3%
5211025 - Police Training-Educ/Dues/Supp	997.36	1,800.00	-802.64	55.4%
Total 5211000 - Police Training	4,500.11	11,200.00	-6,699.89	40.2%
5212000 - Police Patrol				
5212011 - Police Patrol-Wages	66,468.15	101,600.00	-35,130.85	65.4%
5212021 - Police Patrol-Outside Services	572.00	2,000.00	-1,428.00	28.6%

City of Markesan
Treasurer's Report Budget vs. Actual
January through July 2016

	Jan - Jul 16	Budget	\$ Over Budget	% of Budget
5212022 · Police Patrol-Utilities	361.28	600.00	-238.72	60.2%
5212023 · Police Patrol-Repairs/Supplies	3,155.86	4,300.00	-1,144.14	73.4%
5212033 · Police Patrol-Fuel/Miles	3,186.71	7,500.00	-4,313.29	42.5%
Total 5212000 · Police Patrol	73,745.00	116,000.00	-42,255.00	63.6%
5213000 · Police Criminal Investigation				
5213011 · Police Criminal Invest-Wages	114.24	2,900.00	-2,785.76	3.9%
5213021 · Police Criminal Inv-Outside Ser	455.72	2,100.00	-1,644.28	21.7%
Total 5213000 · Police Criminal Investigation	569.96	5,000.00	-4,430.04	11.4%
5214000 · Police Community Relations				
5214011 · Police Relations-Wages	0.00	150.00	-150.00	0.0%
5214034 · Police Relations-Supplies	0.00	50.00	-50.00	0.0%
Total 5214000 · Police Community Relations	0.00	200.00	-200.00	0.0%
Total 5210000 · Law Enforcement	118,902.46	202,400.00	-83,497.54	58.7%
5219000 · School Crossing Guard	4,892.05	9,500.00	-4,607.95	49.4%
5220000 · Fire Protection				
5220021 · Fire Dept-Annual Budget	10,825.00	24,150.00	-13,325.00	44.0%
5220022 · Water Hydrant Rental	0.00	59,850.00	-59,850.00	0.0%
5220034 · Fire Dept-Incident Charges	1,831.25	1,000.00	831.25	183.1%
Total 5220000 · Fire Protection	12,456.25	85,000.00	-72,543.75	14.7%
5230021 · Ambulance Service	26,437.50	31,438.00	-5,000.50	84.1%
5240021 · Building Inspection	1,177.08	5,000.00	-3,822.92	23.5%
5290000 · Other Public Safety				
5290011 · Emergency Govt-Wages	126.00	2,000.00	-1,874.00	6.3%
5290022 · Emergency Govt-Utilities	326.96	900.00	-573.04	36.3%
5290023 · Emer Govt-Supp., Equip & Repair	426.03	3,100.00	-2,673.97	13.7%
Total 5290000 · Other Public Safety	878.99	6,000.00	-5,121.01	14.6%
Total 5200000 · Public Safety	164,544.33	339,338.00	-174,793.67	48.5%
5300000 · Public Works				
5310000 · Streets Administration				
5310006 · Streets Admin-CDL Testing	273.01	300.00	-26.99	91.0%
5310011 · Streets Admin-Wages	1,019.25	6,900.00	-5,880.75	14.8%
5310021 · Streets Admin-Outside Services	680.89	2,500.00	-1,819.11	27.2%
5310026 · Streets Admin-Training	0.00	300.00	-300.00	0.0%
Total 5310000 · Streets Administration	1,972.95	10,000.00	-8,027.05	19.7%
5311000 · Public Works Shop				
5311011 · PW Shop-Wages	851.01	4,000.00	-3,148.99	21.3%
5311022 · PW Shop-Utilities	1,939.98	4,325.00	-2,385.02	44.9%
5311033 · PW Shop-Fuel	144.76	425.00	-280.24	34.1%
5311034 · PW Shop-Supplies/Tools	1,466.83	3,000.00	-1,533.17	48.9%
Total 5311000 · Public Works Shop	4,402.58	11,750.00	-7,347.42	37.5%
5312000 · Public Works Mach & Equip				
5312011 · PW Mach & Equip-Wages	10,448.79	18,700.00	-8,251.21	55.9%
5312023 · PW Mach & Equip-Repair/Supplies	10,304.60	13,000.00	-2,695.40	79.3%
5312033 · PW Mach & Equip-Fuel	1,040.55	2,800.00	-1,759.45	37.2%
Total 5312000 · Public Works Mach & Equip	21,793.94	34,500.00	-12,706.06	63.2%
5331000 · Road Maintenance				
5331011 · Road Maintenance-Wages	2,423.41	5,000.00	-2,576.59	48.5%
5331023 · Road Maintenance-Repair/Supply	5,000.00	7,260.00	-2,260.00	69.0%
5331033 · Road Maintenance-Fuel	165.72	750.00	-584.28	22.1%
Total 5331000 · Road Maintenance	7,589.13	13,000.00	-5,410.87	58.4%
5331100 · Curbs & Gutters				
5331111 · Curbs & Gutters-Wages	22.65	250.00	-227.35	9.1%
5331123 · Curb & Gutters-Repairs/Supplies	0.00	250.00	-250.00	0.0%
Total 5331100 · Curbs & Gutters	22.65	500.00	-477.35	4.5%
5331200 · Traffic Signs & Markings				
5331211 · Traffic Signs, Markings-Wages	1,175.11	700.00	475.11	167.9%
5331223 · Traffic Sign & Mark-Repair/Supp	888.56	1,300.00	-411.44	68.4%
Total 5331200 · Traffic Signs & Markings	2,063.67	2,000.00	63.67	103.2%

City of Markesan
Treasurer's Report Budget vs. Actual
January through July 2016

	Jan - Jul 16	Budget	\$ Over Budget	% of Budget
5331300 · Bridges & Culverts				
5331311 · Bridges & Culverts-Wages	90.60	450.00	-359.40	20.1%
5331321 · Bridges & Culverts-Outside Serv	0.00	50.00	-50.00	0.0%
Total 5331300 · Bridges & Culverts	90.60	500.00	-409.40	18.1%
5331900 · Snow & Ice Control				
5331911 · Snow & Ice Control-Wages	5,814.54	10,000.00	-4,185.46	58.1%
5331933 · Snow & Ice Control-Fuel	1,366.87	3,000.00	-1,633.13	45.6%
5331934 · Snow & Ice Control-Supplies	9,311.92	12,000.00	-2,688.08	77.6%
Total 5331900 · Snow & Ice Control	16,493.33	25,000.00	-8,506.67	66.0%
5342022 · Street Lighting	14,433.80	29,000.00	-14,566.20	49.8%
5343100 · Sidewalks				
5343111 · Sidewalks-Wages	0.00	250.00	-250.00	0.0%
5343123 · Sidewalks-Repairs/Supplies	0.00	250.00	-250.00	0.0%
Total 5343100 · Sidewalks	0.00	500.00	-500.00	0.0%
5344000 · Storm Sewers				
5344111 · Storm Sewers-Wages	779.99	1,000.00	-220.01	78.0%
5344123 · Storm Sewers-Repairs/Supplies	3,993.40	750.00	3,243.40	532.5%
Total 5344000 · Storm Sewers	4,773.39	1,750.00	3,023.39	272.8%
5344100 · Street Cleaning	357.95	1,800.00	-1,442.05	19.9%
5345000 · Parking Lots				
5345011 · Parking Lots-Wages	22.65	450.00	-427.35	5.0%
5345023 · Parking Lots-Repairs/Supplies	0.00	50.00	-50.00	0.0%
Total 5345000 · Parking Lots	22.65	500.00	-477.35	4.5%
5362000 · Sanitation/Trash				
5362011 · Sanitation/Trash-Wages	2,669.86	8,500.00	-5,830.14	31.4%
5362021 · Sanitation/Trash-Outside Serv.	28,447.02	55,152.00	-26,704.98	51.8%
Total 5362000 · Sanitation/Trash	31,116.88	63,652.00	-32,535.12	48.9%
5363100 · Landfill Monitoring	0.00	5,200.00	-5,200.00	0.0%
5363500 · Recycling Center				
5363511 · Recycling Center-Wages	2,196.31	3,600.00	-1,403.69	61.0%
5363523 · Recycling Center-Markesan	18.93	500.00	-481.07	3.8%
5363533 · Recycling Center-Fuel	72.39	400.00	-327.61	18.1%
5363500 · Recycling Center - Other	2.57			
Total 5363500 · Recycling Center	2,290.20	4,500.00	-2,209.80	50.9%
5363521 · Recycling-Curbside	10,292.58	20,876.00	-10,583.42	49.3%
5363600 · Recycling Center-Mackford	420.84	1,600.00	-1,179.16	26.3%
5363700 · Recycling Center-Manchester	420.86	1,600.00	-1,179.14	26.3%
5363800 · Recycling Center-Green Lake	820.24	3,000.00	-2,179.76	27.3%
5364000 · Weed Control				
5364011 · Weed Control-Wages	497.52	500.00	-2.48	99.5%
5364034 · Weed Control-Supplies	379.25	500.00	-120.75	75.9%
Total 5364000 · Weed Control	876.77	1,000.00	-123.23	87.7%
Total 6300000 · Public Works	120,255.01	232,228.00	-111,972.99	51.8%
5400000 · Health & Human Services				
5419100 · Vermin/Bug Control	0.00	300.00	-300.00	0.0%
5419200 · Humane Shelter	0.00	500.00	-500.00	0.0%
5461000 · Senior Transport	1,554.98	1,555.00	-0.02	100.0%
5490000 · Cemetery				
5491011 · Cemetery-Wages	3,345.41	6,400.00	-3,054.59	52.3%
5491022 · Cemetery-Utilities	57.78	150.00	-92.22	38.5%
5491033 · Cemetery-Fuel	94.70	400.00	-305.30	23.7%
5491034 · Cemetery-Supplies	0.00	350.00	-350.00	0.0%
Total 5490000 · Cemetery	3,497.89	7,300.00	-3,802.11	47.9%
Total 5400000 · Health & Human Services	5,052.87	9,655.00	-4,602.13	52.3%
5500000 · Culture, Rec & Educ				
5510000 · Library				
5511011 · Library-Wages	610.16	0.00	610.16	100.0%
5511021 · Library-Annual Budget	48,900.00	65,200.00	-16,300.00	75.0%
5511023 · Library-Repairs/Supplies	102.92			
Total 5510000 · Library	49,613.08	65,200.00	-15,586.92	76.1%

City of Markesan
Treasurer's Report Budget vs. Actual
January through July 2016

	Jan - Jul 16	Budget	\$ Over Budget	% of Budget
5520000 · Parks				
5520011 · Parks-Wages	4,799.02	4,850.00	-50.98	98.9%
5520022 · Parks-Utilities	1,051.95	2,000.00	-948.05	52.6%
5520023 · Parks-Repairs/Supplies	1,311.77	3,500.00	-2,188.23	37.5%
5520033 · Parks-Fuel	179.62	850.00	-470.38	27.8%
Total 5520000 · Parks	7,342.36	11,000.00	-3,657.64	66.7%
5530000 · Celebrations				
5530011 · Celebrations-Wages	1,198.00	2,300.00	-1,104.00	52.0%
5530021 · Celebrations-Outside Services	117.39	700.00	-582.61	16.8%
5530034 · Celebrations-Supplies	0.00	1,000.00	-1,000.00	0.0%
Total 5530000 · Celebrations	1,313.39	4,000.00	-2,686.61	32.8%
5530100 · Summer Rec Program	0.00	2,000.00	-2,000.00	0.0%
5531000 · Events Comm. (Special Events)	5,677.12	8,000.00	-2,322.88	71.0%
Total 5500000 · Culture, Rec & Educ	63,945.95	90,200.00	-26,254.05	70.9%
5600000 · Conservation & Development				
5670000 · Advertising & Promotion	100.00	800.00	-700.00	12.5%
5671000 · Industrial Park Development	242.07			
5690000 · Zoning & Development	94.80	500.00	-405.20	19.0%
5691000 · Mapping	0.00	1,000.00	-1,000.00	0.0%
Total 5600000 · Conservation & Development	436.87	2,300.00	-1,863.13	19.0%
5900000 · Debt Service				
5911000 · 2009 Bond Issue	183,890.00	194,805.00	-10,915.00	94.4%
5918000 · Safety Equipment-Principal	16,322.75	21,480.00	-5,157.25	76.0%
5925000 · Safety Equipment-Interest	2,378.05	3,429.00	-1,050.95	69.4%
Total 5900000 · Debt Service	202,590.80	219,714.00	-17,123.20	92.2%
6000000 · Capital Outlay				
6671400 · Outlay - City Hall	6,611.23	15,000.00	-8,388.77	44.1%
6571900 · Outlay - General Accounting	0.00	2,500.00	-2,500.00	0.0%
6572200 · Outlay - Fire Department	17,125.00	0.00	17,125.00	100.0%
6572900 · Outlay - Emergency Govt	0.00	5,000.00	-5,000.00	0.0%
6573240 · Outlay - Machines & Equipment	975.00	30,000.00	-29,025.00	3.3%
6573270 · Outlay - Garages & Sheds	0.00	3,000.00	-3,000.00	0.0%
6573310 · Outlay - Streets	59,291.33	70,000.00	-10,708.67	84.7%
6573460 · Outlay - Parking Lots	0.00	500.00	-500.00	0.0%
6574200 · Outlay - Recycling Center	0.00	500.00	-500.00	0.0%
6575100 · Outlay - Cemetery	0.00	3,000.00	-3,000.00	0.0%
6576100 · Outlay - Library	0.00	800.00	-800.00	0.0%
6576200 · Outlay - Parks	0.00	5,000.00	-5,000.00	0.0%
Total 6000000 · Capital Outlay	84,002.56	135,300.00	-51,297.44	62.1%
Total Expense	835,528.74	1,361,178.00	-525,649.26	61.4%
Net Ordinary Income	-197,834.64	0.00	-197,834.64	100.0%
Net Income	-197,834.64	0.00	-197,834.64	100.0%

To Whom it May Concern:

I like to began by apologizing for this inconvenience I'm having to put the city of Markesan through. It saddens me to come to this decision but I decided to close the Childcare center in August 8, 2016. The center is hurting financially I only have 4 children enroll two of them are part time. What I realized is that a lot of families in the area can't afford childcare center expenses so there putting their children in home daycares and even though most of this home daycares aren't license or certified parents choose this option because of their very very low rates I found a lady in the area while posting my center ad that she was charging \$2.00-\$3.00 dollars and hour. Parents for this reason are choosing this type of care for their children. I can't compete with those rates eventhough I did cut my hourly rate drastically I could never match that because I couldn't afford to pay staff or bills at that price. Like the above homedaycare I found couple more in the area. In fact I almost had a family enroll two children but called me a day later letting me know they found home daycare at \$3.00 an hour and my price was \$4.75 hour. It also came to my understanding the Umos kids would only need care for one month because since not all families showed up this year they had space in their centers to place more families from the town that where suppose to be sent to my center that also affected me deeply. This situation is hurting me but its also hurting my family aswell. Last week my father in law had a heart attack and he is still in the hospital thank God he is gaining stability and getting well but the reason I like to express this to you all is my husband hasn't been able to travel to visit him because he is my extra help we can't afford to hire help with no children. I believe this is the best decision for my family at this time. Thank you for all your time and I beg that you please please consider this situation and allow me to cancel the lease we just signed on July 13, 2016 and end the lease by August 30th 2016 and I would turn in keys by August 22, 2016. Once again I apologize tremendously. Thank you for all your time and assistance you have provided.

God Bless you All Sincerely,

Lizbeth Perez

State of Wisconsin
DEPARTMENT OF NATURAL RESOURCES
101 S. Webster Street
Box 7921
Madison WI 53707-7921

Scott Walker, Governor
Cathy Stepp, Secretary
Telephone 608-266-2621
FAX 608-267-3579
TTY Access via relay - 711



August 5, 2016

CERTIFIED MAIL
RETURN RECEIPT REQUESTED

LAVONNE ATHORP, CLERK/TREASURER
CITY OF MARKESAN
150 SOUTH BRIDGE STREET
MARKESAN, WI 53946

SUBJECT: Safe Drinking Water Loan Program Incomplete Application
Project No. 5122-02
Replace Mains on S High/E Water/John/Park Sts & Willow Ct

Dear Ms. Athorp:

Thank you for your June 30, 2016 application for Safe Drinking Water Loan Program (SDWLP) financial assistance. I reviewed the application for completeness and determined that the following documents required, by s. NR 166.10, Wis. Adm. Code, are missing:

- Environmental Review documentation (see page 9, part III-C question 3 of the application "If yes, Must submit the following as part of a complete application...")
- Executed contract with A/E firm for plans and specifications- \$157,000 of which \$53,500 is requested but no contract is included with the application. (page 1, item 11 "Executed contract with A/E firm for P&S, if costs requested")

Your application is considered incomplete until the Department receives the above items.


The above items must be postmarked, shipped or received by the Department by August 19, 2016.

If the items are not submitted by this deadline, we will notify the applicant in writing that the application is unacceptable and the project will not be placed on the SFY 2017 funding list.

If you have questions, contact me at 608-267-2450 or Samantha.Jordt@wisconsin.gov.

Information for the SDWLP is available on the Environmental Improvement Funds web pages at <http://dnr.wi.gov/Aid/EIF.html>.

Sincerely,


Samantha Jordt, Financial Assistance Specialist
Environmental Loans Section
Bureau of Community Financial Assistance

C: Jerry Foellmi, General Engineering Company, Inc., Portage – Electronic copy

RECEIVED AUG 02 2016

CITY OF MARKESAN
Application for Soda Water Beverages

PLEASE PRINT CLEARLY. This license is applied for under Chapter 318 of the City of Markesan Code of Ordinances, and Wisconsin Statutes, Ss. 66.0433, which requires all of the following information. Please answer all questions completely. Incomplete or illegible forms will be returned.

BUSINESS NAME Sandeys Diner BUSINESS PHONE 920-398-1422
BUSINESS ADDRESS 51 W. Water St Markesan WI 53946
Street City State Zip

ADDRESS WHERE
SODA WILL BE SOLD _____
(if different) Street City State Zip

BUSINESS FEIN 20-2802924

TYPE OF BUSINESS CONDUCTED Restaurant

APPLICANT NAME Sandy Whitney PHONE (best # to reach you) 398-1422
(Person Responsible)

I hereby make application to the Common Council of the City of Markesan, Green Lake County, Wisconsin, for a License to sell soda water beverages. I understand that, if granted, the license shall be conspicuously displayed on the premises at all times. I hereby certify that the information provided on this application is true and correct. I understand that failure to provide all required information or that falsification of any information may be grounds for denial or revocation of this license.

SIGNATURE OF APPLICANT :

S. Whitney
Date 6/21/16

FOR OFFICE USE ONLY (FISH)

Date Returned 6/21/16 Amount Paid 5.00 Receipt Number _____

Common Council: Date Approved _____ Denied _____

License Number _____ Expiration Date June 30, _____

Application for Operator's License
to Serve Fermented Malt Beverages and Intoxicating Liquors

Date Rec'd 8/4/16
Recp# 21273
Date Apprv'd _____
Lic# _____

PLEASE PRINT CLEARLY

NAME (First - Middle - Last) Judy LEE KRUSZEWSKI

Circle: Male ☐ Female ☒

OTHER NAMES (maiden or nicknames; if none, so state) KOZA

BIRTHDATE 02-14-1947

DRIVERS LICENSE # _____

PHONE (best # to reach you) _____

ADDRESS _____
Street Apt. No. City State Zip

☒ New/Renewal (1-year) - ~~\$10~~\$20

☐ Provisional - \$15

List the name of the alcohol beverage premises that will employ you: TED'S PIGGLY WIGGLY

ANSWER THE FOLLOWING QUESTIONS FULLY AND COMPLETELY:

All questions on this application must be answered completely and accurately before it can be processed. Failure to do so could result in a delay or rejection of the application.

1. If application is a renewal (within past two years you've held a Class "A", "Class A", "Class C", Class "B", or "Class B" license/permit or a manager's or operator's license in the State of Wisconsin), where was previous license granted? City/Village/Town of Markesan
2. As required by Wisconsin Statutes, Section 125.17(6), have you completed the alcohol beverage server course?
YES ☒ NO ☐ If yes, where? ON LINE
(If this is a new application, proof of completion must be submitted with the application)
3. Do you understand your responsibilities as an alcohol beverage license holder? YES ☒ NO ☐
4. Have you as an adult (age 18 or over) ever been convicted of violating any law or ordinance regulating alcohol beverages (including underage consumption)? YES ☐ NO ☒
5. Have you ever been convicted of any of the following: (a) Operating a vehicle while under the influence of alcohol or a controlled substance or with a prohibited alcohol concentration; (b) Operating a vehicle while under the age of 21 with a blood alcohol concentration of any level; (c) Having alcohol in your possession in a vehicle as a driver or passenger? YES ☒ NO ☐
6. Have you ever been convicted of a felony? YES ☐ NO ☒
7. Do you have any criminal charges presently pending against you? YES ☐ NO ☒

****If you answered 'Yes' to any of the questions 4-7, please explain (use back or additional sheets).**

CERTIFICATION AND INFORMATION RELEASE

I hereby make application to the Common Council of the City of Markesan, Green Lake County, Wisconsin, for a License to serve Fermented Malt Beverages and Intoxicating Liquors in a place licensed by the City for the sale of alcohol beverages. I hereby certify that the information provided on this application is true and correct. I understand that failure to provide all required information shall be grounds for denial of my operator's license. I further understand that falsification of any information shall be grounds for denial or revocation of this license. I am aware of the Federal, State, and Local laws, ordinances and regulations governing the sale of alcohol beverages and agree to abide by those laws and regulations. I also understand that a background check based on my application will be done. I hereby authorize the release of any and all records requested by the City of Markesan in its review of my application.

SIGNATURE OF APPLICANT:

Judith Lee Kruszewski

Date 05-20-16

SUBSCRIBED AND SWORN TO BEFORE ME

this _____ day of _____, 20____.

(Clerk/Notary Public)

My commission expires _____

WP
OK

Application for Operator's License
to Serve Fermented Malt Beverages and Intoxicating Liquors

Date Rec'd 8/4/16
Recp# 21273
Date Apprv'd _____
Lic# _____

PLEASE PRINT CLEARLY

NAME (First - Middle - Last) Michael A. Reynolds Circle: Male / Female
OTHER NAMES (maiden or nicknames; if none, so state) _____ BIRTHDATE 6/22/1988
DRIVERS LICENSE # _____ PHONE (best # to reach you) _____
ADDRESS _____
Street Apt. No. City Markesan State WI Zip 53946

X New Renewal (1-year) - \$20 _____ Provisional - \$15

List the name of the alcohol beverage premises that will employ you: Ted's

ANSWER THE FOLLOWING QUESTIONS FULLY AND COMPLETELY:

All questions on this application must be answered completely and accurately before it can be processed. Failure to do so could result in a delay or rejection of the application.

1. If application is a renewal (within past two years you've held a Class "A", "Class A", "Class C", Class "B", or "Class B" license/permit or a manager's or operator's license in the State of Wisconsin), where was previous license granted? City/Village/Town of Markesan
2. As required by Wisconsin Statutes, Section 125.17(6), have you completed the alcohol beverage server course?
YES X NO _____ If yes, where? Online Course
(If this is a new application, proof of completion must be submitted with the application)
3. Do you understand your responsibilities as an alcohol beverage license holder? YES X NO _____
4. Have you as an adult (age 18 or over) ever been convicted of violating any law or ordinance regulating alcohol beverages (including underage consumption)? YES _____ NO X
5. Have you ever been convicted of any of the following: (a) Operating a vehicle while under the influence of alcohol or a controlled substance or with a prohibited alcohol concentration; (b) Operating a vehicle while under the age of 21 with a blood alcohol concentration of any level; (c) Having alcohol in your possession in a vehicle as a driver or passenger? YES _____ NO X
6. Have you ever been convicted of a felony? YES _____ NO X
7. Do you have any criminal charges presently pending against you? YES _____ NO X

****If you answered 'Yes' to any of the questions 4-7, please explain (use back or additional sheets).**

CERTIFICATION AND INFORMATION RELEASE

I hereby make application to the Common Council of the City of Markesan, Green Lake County, Wisconsin, for a License to serve Fermented Malt Beverages and Intoxicating Liquors in a place licensed by the City for the sale of alcohol beverages. I hereby certify that the information provided on this application is true and correct. I understand that failure to provide all required information shall be grounds for denial of my operator's license. I further understand that falsification of any information shall be grounds for denial or revocation of this license. I am aware of the Federal, State, and Local laws, ordinances and regulations governing the sale of alcohol beverages and agree to abide by those laws and regulations. I also understand that a background check based on my application will be done. I hereby authorize the release of any and all records requested by the City of Markesan in its review of my application.

SIGNATURE OF APPLICANT:

Michael A. Reynolds

Date 5-27-16

W.P.

OK

SUBSCRIBED AND SWORN TO BEFORE ME

this _____ day of _____, 20____.

(Clerk/Notary Public)

My commission expires _____